

BUSINESS STUDIES

MODEL PAPER – I

Part - A

Answer the following questions in one word/ sentence. (1X8)

1. What is Effectiveness concerned with?
2. What is Standardization according to Taylor?
3. Which management principle of Fayol advocates that there should be only one boss for every individual employee?
4. Which function of management involves decision making?
5. What is a 'Budget'?
6. Name any one new technique of Management developed on the basis of Principles of Management.
7. Coordination is
 - (a) Function of management
 - (b) The essence of management
 - (c) An objective of management
 - (d) None of the above
8. Give an example for top level/middle level/supervisory level management.

Part – B

Answer the following questions in two or more questions. (2X5)

9. Define Management.
10. Justify the importance of coordination by any two factors.
11. Give the meaning of Mental Revolution as propounded by Taylor.
12. What is a 'Strategy'?
13. Give the meaning of Planning Premises

Part - C

Answer the following questions in 12 sentences. (4X4)

14. Explain any four limitations of Planning.
15. Discuss the significance of Principles of Management by explaining any four points.
16. Give any four grounds to say Management is important.
17. Explain any two types of Plan.

Part - D

Answer the following questions in 20 sentences Eight marks questions. (8X2)

18. What is Planning? Explain the various features of Planning.
19. Explain the Functional Foremanship of Taylor.

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MODEL PAPER – II

Part - A

Answer the following questions in one word/ sentence. (1X8)

1. Who is known as the Father of General Management?
2. Which of the following is not a function of management?

(a) Planning (b) Staffing (c) Cooperating (d) Controlling
3. What is the aim of simplification according to Taylor?
4. What is Planning?
5. Who strongly advocated Piece Wage System?
6. Give an example for a plan which is neither single nor standing plan.
7. State the first step in Planning Process.
8. Who advocated separation of planning and execution functions in any organization?

Part – B

Answer the following questions in two or more questions. (2X5)

9. Define Coordination
10. What is Gang Plank?
11. What is Discipline according to Fayol?
12. State any two features of Planning.
13. Give the meaning of 'Programme'.

Part - C

Answer the following questions in 12 sentences. (4X4)

14. Explain any four features of Planning.
15. Explain the Principles of Management contributed by F.W. Taylor.
16. Explain the Objectives of Management.
17. Explain the importance of Planning with any four points.

Part - D

Answer the following questions in 20 sentences Eight marks questions. (8X2)

18. 'Management is a series of continuous interrelated functions'- Comment.
19. Explain the nature of Principles of Management. (7 points with introduction, explanation and conclusion.

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MODEL PAPER – III

Part - A

Answer the following questions in one word/ sentence. (1X8)

1. How Simplification differs from Standardization according to Taylor?
2. Give an example for Standing Plan.
3. State the number of principles of management propounded by Henri Fayol.
4. State any one principle of scientific management.
5. Principles of management are NOT

(a) Universal (b) Flexible (c) Absolute (d) Behavioural

6. What is Efficiency?
7. What is Single Use Plan?
8. Management is

(a) an art (b) a science (c) both art and science (d) neither

Part – B

Answer the following questions in two or more questions. (2X5)

9. State any two Organizational Objectives of Management.
10. What is Scalar Chain?
11. What is Discipline according to Fayol?
12. Give the meaning of 'Programme'.
13. What is 'Procedure'?

Part – C

Answer the following questions in 12 sentences. (4X4)

14. Explain the importance of Planning with any four points.
15. Explain any four features of Planning.
16. What are the four aspects of work study developed by Taylor? Explain
17. Explain any two types of Plan.

Part - D

Answer the following questions in 20 sentences Eight marks questions. (8X2)

18. "Management as an art and a science are not mutually exclusive, but complement to each other"- Elucidate
19. Explain the importance and limitations of planning